



KINGDOM OF BELGIUM

MINUTE - 24/01/18 - Midelaire Raymond - D2.1

Deputy Prime Minister  
Minister for Development Cooperation,  
Digital Agenda, Post and Telecommunications

Mrs. Krystyna Bednarska  
Director

WFP Brussels  
Av. des Arts, 41  
1040 Bruxelles

your communication of      your reference

our reference

D5.1/NL/HUM.04.01/2018/02 *1903/1*

date

*9/03/2017*

to be quoted in all correspondence

Dear Madam,

**Objet: Voluntary contribution to the general budget of WFP 2018-2020**

I have the pleasure to inform you that the Government of Belgium, through its Federal Public Service of Foreign Affairs – Directorate-General for Development Cooperation (DGD) has foreseen a contribution of 13.500.000 EUR for a three year period, covering 2018, 2019 and 2020 as a multi-year financial contribution to the regular resources of WFP, under the "Terms and Conditions of the Contribution" as stated in this letter.

This contribution of 13.500.000 EUR will be paid in three installments as follows: 4.500.000 EUR in 2018, 4.500.000 EUR in 2019 and 4.500.000 EUR in 2020.

Please find enclosed a copy of the Ministerial Decree awarding 13.500.000 EUR for a 3 years period (2018-2020), with an annual payment of 4.500.000 EUR.

**Terms and Conditions of the Contribution**

**1. Payment conditions**

1.1. The contribution will be paid in three installment:

- The first installment will be paid upon receipt of WFP's written acceptance of the terms and conditions described in this letter, together with a formal claim of the payment of the contribution stating WFP's bank account.
- The second and third installments will be paid in 2019 and 2020, upon reception of a payment request stating WFP's bank account, the last available annual report and the last available consolidated financial and audit report.

minutée par

N. Loozen

nom et visa du chef de service

S. Croes

nom et visa du directeur D5

P. Van Acker

visa du Directeur général

B. van der Pluijm

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1.2. The payment will be done into the following bank account:

Bank	Citibank N.A
Account Name	WFP London Donation Acc. USD
SWIFT Code	CITIGB2L
IBAN	GB74CITI18500813321541
Reference	

1.3. This letter of the Belgian Minister in charge of Development Cooperation and the written acceptance by WFP of the terms and conditions specified in this letter constitute the specific agreement for the award and use of the subsidy.

## 2. Use and administration of the contribution

- 2.1. The contribution shall only be used for any budgeted activities under the budget and the strategic work plan of WFP.
- 2.2. Administration of the contribution and procurement of goods and services shall be governed by WFP's Financial Rules and Regulations.
- 2.3. In any case, eligible expenses will only start at the date of signature of the Ministerial decree awarding the funds.
- 2.4. Any modification of the present agreement shall be officially requested to the Director General of the DGD and must receive its written approval.
- 2.5. WFP commits to inform the DGD in case of (suspected) active or passive fraud or corruption. WFP will also inform DGD on the measures taken by the organization to mitigate and resolve the identified problem(s).
- 2.6. Ownership of equipment, supplies and other property financed from the contribution shall be vested in WFP. Matters relating to the transfer of ownership by WFP shall be determined in accordance with the relevant policies and procedures of WFP.
- 2.7. While this contribution is normally spent within the triennium in which it is allocated, any unspent portion of the grant will remain in WFP's general fund until fully used in accordance with WFP's regulations, rules, directives and procedures.

## 3. Justification and reporting

- 3.1. The WFP shall justify the use of these funds by providing standardized annual activity and financial reports. These reports shall be made in accordance with the Statutes of the organization.
- 3.2. The contribution shall be subject exclusively to the internal and external auditing procedures provided by WFP's Financial Rules and Regulations. If the External Auditors' audit opinion should include observations about the way the contribution, regulated by the present convention, is used, WFP commits to inform the DGD of it and to update the DGD of its answer and potential actions to correct the situation.
- 3.3. The staff of WFP responsible for and in charge of the implementation of the program and project which are the object of the Belgian contribution, shall provide the representatives of the Belgian Development Cooperation, on request, with every



information concerning the use of the funds object of this letter as well as regarding the progress of the program and project.

#### 4. Interpretation and dispute

- 4.1. Any dispute concerning the interpretation or implementation of the contribution shall be settled by negotiation or by any other non-judicial means including arbitration, as agreed upon by WFP and DGD.
- 4.2. If, any time, either party determines that the purpose of this letter can no longer be effectively or appropriately carried out, the present arrangement may be terminated at the initiative of either WFP or DGD giving three months written notice. Nevertheless contractual obligations entered into force between WFP and any third party prior to the receipt of the notice of termination, shall not be affected by the termination.

#### 5. Consultation

- 5.1. Upon request and as coordinated with WFP, donor representatives will be welcome to participate in program reviews and evaluations, at the donors own expense.
- 5.2. Belgium is very committed to the Grand Bargain. We attach great value to the implementation of the Grand Bargain commitments by its different stakeholders. Therefore, Belgium will consequently and systematically discuss this topic during its meetings and consultations with all relevant stakeholders in the humanitarian ecosystem. Moreover, the effective translation of these commitments into concrete action will be taken into account when Belgium will decide on its new financing cycle for core contributions (2021-2023).

#### 6. Correspondence

- 6.1. The offices responsible for all matters related to this letter are:

For WFP  
WFP Brussels  
Av. des Arts, 41  
1040 Bruxelles

For Belgium  
Federal Public Service of Foreign Affairs -  
Directorate-General for Development  
Cooperation (DGD)  
Rue des Petits Carmes, 15  
1000 Bruxelles

Yours Faithfully,



Alexander De Croo

Enclosure(s): Copy of the Ministerial Decree



