

October 5, 2018

MEMORANDUM OF UNDERSTANDING
ILGA Conference – October 2018 - Brussels

Dear Deputy Prime Minister De Croo,

We are pleased to provide you with this letter acknowledging the support of the Government of Belgium (“Sponsor”) in connection with the ILGA International Conference that will take place in Brussels in October 2018, per the details below and attached. This Memorandum of Understanding (“MOU”) outlines the material terms agreed to between Sponsor and the European Regional of the Lesbian Gay Bisexual Trans and Intersex Association (“ILGA-Europe”). The parties have agreed in principle to the following.

Sponsorship Overview

The Annual Conference is Europe’s biggest LGBTI conference, bringing together over 500 activists from ILGA-Europe’s membership across 54 European and Central Asian countries and their supporters.

Over the years the conference has established a name for being the convening place for anyone who has a stake in making LGBTI equality in Europe and Central Asia a reality. The conference also attracts representatives of European institutions, businesses and large grant-makers and has become an essential space for networking and building alliances to work together on realizing our joint vision for change.

General Terms

- The Conference will be held in partnership with local host organisations Arc-en-Ciel Wallonie, Çavaria, and RainbowHouse and realized with the support of, amongst others, the Government of Belgium, the European Commission. .
- This year’s conference – under the theme “Politics for Change – From Words into Action” – will provide a unique opportunity to put out a strong call for action towards politicians, institutions, civil society partners and other allies just ahead of the European Parliament elections.;
- The programme covers a wide range of issues from building campaigns to working with national and local authorities to combat hate crime or gaining recognition for rainbow families. There is also space for informal networking and a social programme for participants to discover the local culture and vibrant LGBTI community.
- The Conference provides a great opportunity to highlight Belgium’s achievements and LGBTI-friendly Brussels for example through participation of speakers and a strong social programme in the city of Brussels.
- The Government of Belgium will contribute €10,000 EUR toward ILGA’s costs in organizing and running the ILGA annual conference in Brussels. The contribution will be paid after reception of the signature of this MOU and a statement of claim.
- The Belgian contribution will be part of the following budget:

ILGA-Europe Annual Conference - Brussels 2018

Expenditures	Total amount
Costs of participants (travel, subsistence, accomodation)	
Scholars	€ 84,500.00
ILGA-Europe Board and Chairing Pool	€ 13,510.00
Invited guests and speakers	€ 5,075.00
Paying participants	€ 168,015.00
Programme costs	
Room hire	€ 16,000.00
Equipment hire	€ 9,000.00
Furniture hire	€ 2,500.00
Back office set up and equipment	€ 5,300.00
Translation and subtitling	€ 14,500.00
Photography and video recording	€ 4,000.00
Office supplies, workshop materials and printing	€ 5,000.00
Signage and decoration	€ 1,500.00
Social programme	€ 5,000.00
Local transportation	€ 6,000.00
Welcome pack	€ 5,500.00
Other	€ 4,100.00
Opening ceremony	
Room hire	€ 10,200.00
Equipment hire	€ 2,500.00
Catering	€ 20,000.00
Cultural and miscellaneous expenditures	€ 1,000.00
Other	€ 500.00
Closing ceremony	
Room hire	€ 2,500.00
Equipment hire	€ 1,200.00
Catering	€ 15,750.00
Cultural and miscellaneous expenditures	€ 1,500.00
Other	€ 500.00
TOTAL	€ 405,150.00

Secured funding	
European Commission	€ 81,110.00
Participation fees	€ 168,015.00
Belgian public support	€ 52,700.00
Incl. Deputy Prime Minister de Croo	€ 10,000.00
Dutch public support	€ 20,000.00
Private support: subsidies, donations and sponsorships	€ 60,000.00
visit.brussels congress & fair support programme	€ 10,000.00
TOTAL	€ 391,825.00

Date : 28/09/2018

Signature :



- A final activity report and a financial report with the list of costs incurred will be provided not later than 3 months after the Conference.
- The Conference will take place on October 24 - 27, 2018.
- The Conference will provide a platform for Alexander De Croo, Belgian Deputy Prime Minister of Belgium and Minister of Development Cooperation, Digital Agenda, Telecom and Postal Services, to showcase Belgium's contribution to the protection of LGBTI's rights in developing countries.
- ILGA will make best efforts to incorporate the Government of Belgium's logo in all major conference communication materials and activities.
- The parties acknowledge and agree that this MOU is binding.
- The parties will keep the contents of this MOU confidential, except when disclosing the existence and copy of this letter to third parties relevant to the funding, production, or general efforts for producing the events and activities contemplated herein.



ILGA- Europe

Government of Belgium

By: Evelyne Paradis

By: Alexander De Croo

Its: Executive Director

Its: Deputy Prime Minister