



STUDY AND CONSULTANCY FUND

ANNUAL REPORT

TAN01005

2008

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1 PROJECT SHEET

Title of the project: Tanzanian-Belgian Study and Consultancy Fund

BASIC INFORMATION ON THE PROJECT

Navision Code	TAN 01005
National Number DGDC	IN 19269/11
Country	Tanzania
DAC Sector/Sub sector (Multi-Sector Aid)	43010
National or regional institution in charge of the execution	MoFEA
Agencies in charge of the execution	BTC
Number of BTC International cooperation experts	None
Duration of the project (according to SA/SC)	72 months
Start date of the project:	
according to SA	06/12/2001
Effective	06/12/2002
End date of the project:	
according to SA	05/12/2005
Estimated	05/12/2009
Project management methods	Co-management
Project total budget	
Belgian Budget	620,000 Euro
Period Covered by the report	January – December 2008

2 BRIEF FACTUAL OVERVIEW

The Study and Consultancy Fund was set up as a result of an agreement between the Government of Belgium (GoB) and Government of Tanzania (GoT) in year 2001. The purpose of the fund was to finance in full or in part consultancies, including preparation of projects and programmes which falls under the agreement of the two governments. The Fund will be used on the basis of mutual agreement by both the Government of Tanzania and the Government of Belgium.

The scope of the utility of the Study and Consultancy Funds was broadened in year 2005 (April) when the two governments saw the need of doing so through the Consultative meetings. As a result in year 2006, the Tanzanian government submitted a request to the GoB for reviewing the SA to incorporate the suggested changes. The Study and Consultancy Fund up to July 2007, was mainly used to finance identification of projects within the framework of the two countries IDCP which covers the period of year 2003 -2007. An exchange of letters was finalized in July 2007 whereby the two Countries agreed to broaden the scope of use and also it extended the project duration to December 2009.

At present, the Study and Consultancy Funds finances studies and consultancies which meet the priority sectors and programmes of the government of Tanzania.

The Exchange of Letter clearly clarifies the intended beneficiaries of the fund.

Management and operation of the Fund:

The fund is managed by both governments; the Tanzanian government through the Ministry of Finance & Economic Affairs which appoints the Fund Director to oversee the administration of financial resources and selection/approval of project activities. The Tanzanian Ministry or Government Agency benefiting from a Study and Consultancy Fund are the executing agency responsible for the technical follow-up of the Studies and consultancies through the appointment of a Supervising Officer (responsible for the follow-up of the awarding process and the approval of the services rendered).

The Government of Belgium through the Attaché who is in charge of the International Co-operation within the Embassy of Belgium approves on behalf of the Government of Belgium the study or consultancy proposals as stipulated in article 5 of the Specific Agreement signed. The Belgian Technical Co-operation, (BTC) acts on behalf of the Government of Belgium (GoB), as executing agency responsible for the follow up of the implementation of the Study or Consultancy Fund. BTC designates its Resident Representative in Tanzania as Fund Co-Director, responsible for the follow-up of the awarding process and the certifying approval of expenditures inline with the signed contracts.

The Joint Local Consultative Body (JLCB) is the organ which has the mandate to make all major decisions regarding the utilization of the study funds. The JLCB meets at least every six months. It consists of the Fund Director (Chairperson), the Attache for Development Co-operation (Co-Chairperson) and the Resident Representative from BTC who is the Fund Co-Director. The meeting of the JLCB is a part of the Partner Committee meeting since this consists of the same members.

3 OVERVIEW OF ACTIVITY PLANNING

3.1 Activity overview

No	Activity	Status of Implementation	Remarks
1.	Study on Institutional Analysis for the Bilateral Cooperation	The study was concluded in November 2008	Report submitted awaiting to be discussed in the stake holder's workshop
2.	Rodent Pest Management and control	The study has been approved by MoFEA in December 2008	Preparations underway for the technical ministry to appoint the Supervising Officer.
3.	Environmental sensitivity Atlas for the coastal areas	The study was concluded in December 2008	Report will be submitted in early 2009
4.	Small Scale Gold Mining Study	Tender for the consultancy services prepared and advertised in the News Media on December 2008	Selection of a credible Consultancy firm for the assignment underway
5.	Collection of information on designation of the Kagera Swamps - Ramsar site	A draft of an advert was sent to MNRT for approval for the consultancy services	No feedback from MNRT though followed up frequently
6.	Study of wetlands intervention in Luwegu river sub-basin	A draft of an advert was sent to MNRT for approval for the consultancy services	No feedback from MNRT though followed up frequently
7.	A study on sub-sector Railways	The study was conducted and concluded in December 2008	Report submitted in December 2008
8.	An Evaluation study on MIP 2003 - 2007	The study conducted in 2008	Final Report submitted in 2008

	2007		
9.	Preparation and conducting IDCP workshop	The JLCB approved the financing of the IDCP workshop in November 2008	The workshop is planned to take place in early 2009
10	Construction Study for ICD in Shynianga and Mwanza	The study conducted early 2008 and finalised	The final report with the tender document submitted in October 2008

3.2 Analysis of activity planning

The tender documents for ICD construction were reviewed and finalised, also the final report was submitted and approved in October 2008.

The Coastal Environmental sensitivity Atlas for the coastal areas was concluded in December 2008 and a draft final report submitted. The final report is expected in early 2009.

The Study of wetlands intervention in Luwegu river sub-basin and the Collection of information on designation of the Kagera Swamps - Ramsar site has been hampered by the slow response of MNRT after sending them a draft Advert for the consultancy services. A decision has to be made by JLCB how to resolve this situation as the process has taken more than a year and half.

A Study on sub-sector Railways was conducted and concluded in December 2008 and the report has been submitted.

The study on the analysis of bilateral cooperation was concluded in November 2008 and the report was submitted awaiting to be presented to the joint stake holder's workshop to be held early next year 2009.

A tender evaluation for the study on Rodent Pest Management Control is has been approved by MoFEA in December 2008. The technical Ministry will soon appoint the Supervising Officer to finalise contract and start with the activities.

A tender for Consultancy service provider for the Small Scale Gold Mining Study has been advertised in the news media in December 2008.

An evaluation study of the Micro Intervention Programme (MIP) has taken place in 2008 and final report has been submitted.

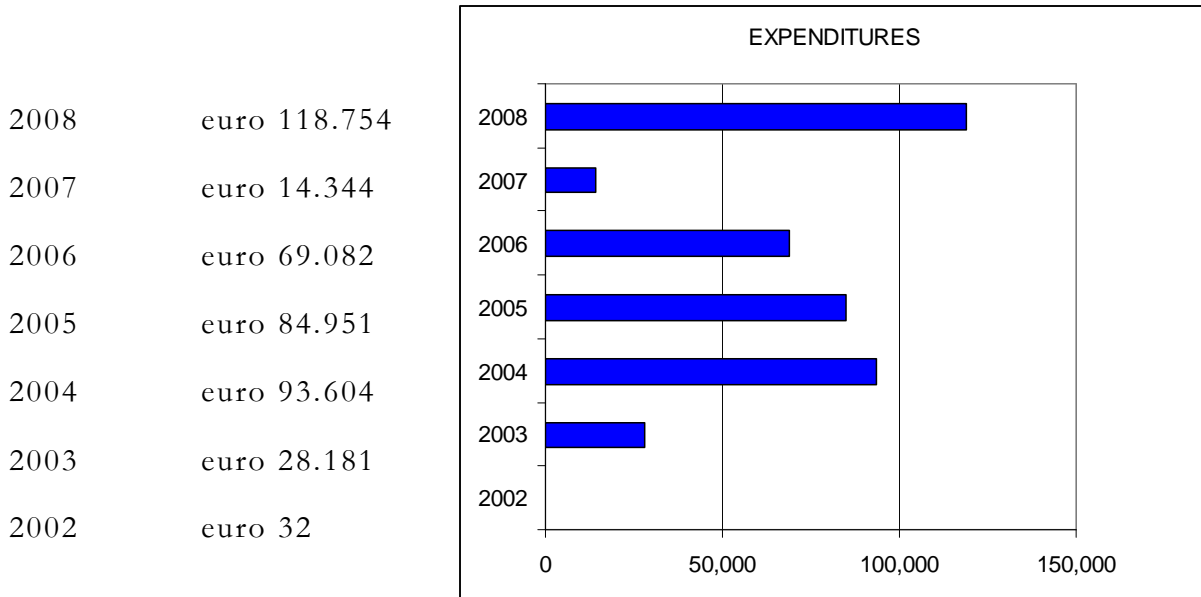
The JLCB approved to finance the Consultant for the preparation of IDCP workshop, conducting of the workshop and finalisation the IDCP document. This will be done in early 2009.

4 FINANCIAL OVERVIEW

4.1 Overview of expenditure versus financial planning.

The total budget available in the present IDCP is 620.000 euro.

Expenditures over the years were as follows:



At the start of 2008 the expenditure planning was 157.977 euro. During the year this was adjusted downward to 106.574 euro due to anticipated delays in approval processes.

However actual expenditure amounted to 118.754 euro or 111 % of planned budget.

4.2 Analysis of financial planning

More expenditure was expected in Q3 and Q4 of the year 2008 due to delayed approval in Q1 and Q2. Moreover delays in preparatory processes especially at the technical ministry level affected the rate of expenditure anticipated at the planning stage. The total expenditure of 118,754 Euros has been made at the end of year 2008 with a well diversified focus and some of them were accomplished within the same year.

The expenditure in year 2008 seems is much better than previous years and close to the planning figure.

In the year 2008 19 % of the available budget was spent against an average spending during the previous years of 7.5 % of total budget.

In total 66% of the available budget has now been spent.

5 MONITORING OF THE INDICATORS

5.1 Specific objective

In the year 2008 in comparison with year 2007 much more has been realized in terms of fostering the IDCP goal and priorities of the Government as it is anticipated from the Study Fund activities. More studies were executed as planned and some completed with exception of those under MNRT.

5.2 Results

Inland Container Depots (40,000 euro):

- Tender documents were reviewed and final report was submitted and approved October 2008

Environmental sensitivity Atlas study (50,000 euro):

- The study was concluded in December 2008 and a draft final report was submitted

Studies for River Kagera Basin (33,000 euro):

- A draft advert for the consultancy service provider was submitted to the technical ministry early December 2008 for approval.

Ruwegu River Basins (27,000 euro):

- The technical Ministry is in the process of approving the submitted draft advert for tenders for the consultant to undertake the study in Luwegu River basin.

The Study on the Analysis of Bilateral Cooperation (20,000 euro):

- The study was concluded in November 2008 and the report will be discussed in the upcoming joint stake holder's workshop.

A study on Rodent Pest Management Control (53,000 euro):

- Approved by MoFEA in December 2008. The technical Ministry is in the process of appointing a Supervising Officer

Small Scale Gold Mining Study (52,000 euro):

- A tender launched in December 2008 for consultancy service provider to undertake the study

A Study on sub-sector Railways (12,830 euro):

- The study was concluded in December 2008 and the report has been submitted.

An evaluation Study of MIP 2003-07 (6,875 euro):

- An evaluation study has taken place in 2008 and final report has been submitted.

Preparation of IDCP Workshop (12,000 euro):

- A consultant has been engaged (who has done the study on the analysis of the bilateral cooperation to prepare and undertake the workshop on the new IDCP.

5.3 Indicator evolution (chart)

The final reports of the different studies are the indicators for the results.

6 ASSESSMENT OF MONITORING CRITERIA

6.1 Efficiency

The nature of activities under the project has proved to be very efficient as are normally one-off activities and have limited time and small scale in nature. The projects are cost effective in terms of time, financial and human resources as concentrate in a small location hence easy to monitor and evaluate.

6.2 Effectiveness

The studies under the project are very effective as it addresses a specific problem and the real needs of the partner country. It relates to issues which can't be absorbed in the main budget stream difficult to find resource allocation at national or regional level. The availability of the fund enabled the ministries to properly identify needs and priorities in their respective sectors.

6.3 Sustainability

The purpose of the fund is to enable the government to identify needs which is a priority for possible funding either by Belgian or by any other Development Partner, in the framework of Joint Assistance Strategy for Tanzania (JAST) and the Paris Declaration. The revised objectives of the fund relates to the government priorities contained in the development strategy.

7 MEASURES AND RECOMMENDATIONS

7.1 Overview of the assessment criteria

The project is so far assessed on the basis of the different studies undertaken. It is important to see the quality and relevance of studies and activities in the future.

7.2 Recommendations

As it is only 66% of the funds utilised by the project in the 7 years period, the JLCB has to accelerate utilization of the fund on the basis of the newly defined agreement in 2007 so that the rate of implementation can increase before the project ends in December 2009.

As the studies are often of a highly technical nature an independent appraisal on the quality, the compliance to the ToR and the relevance of the presented contents should be become a standard and inclusive part of the procedure to award the studies. Funds should be committed for this purpose, possibly as a percentage of the total costs.

The MoFEA and BTC have to propose a follow up mechanism to the JLCB.

8 PLANNING FOR THE UPCOMING YEAR 2009

8.1 Activity planning year 2009

Proposed Projects for year 2009	Jan 09	Feb 09	Mar 09	Apr 09	May 09	Jun 09	Jul 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09
Preparation of IDCP and Workshop												
Environmental sensitivity Atlas for the coastal areas	X											
Collection of information on designation of the Kagera Swamps - Ramsar site	X	X	X	X	X							
Study of wetlands intervention in Luwegu river sub-basin	X	X	X	X	X							
Small Scale Gold Mining Study	X	X	X	X	X	X	X					
Rodent Pest Management Control	X	X	X	X	X	X	X					

8.2 Financial planning year 2009

Project Expenditure projection	MODE	Q1	Q2	Q3	Q4	Total
Improvement of Banana Cropping Systems	COGES	1.200	0	0	0	1.200
Supplementary Study of Banana Identification	COGES	900	0	0	0	900
Civil Engineering Study for Inland Container Depots (ICDs) in Mwanza and Shinyanga	COGES	15.900	0	0	0	15.900
Environmental sensitivity Atlas for the coastal areas	COGES	0	23.800	0	0	23.800
IDCP Study	COGES	2.500	0	0	0	2.500
Collection of information on designation of the Kagera Swamps - Ramsar site	COGES	0	0	10.000	20.000	30.000
Study of wetlands intervention in Luwegu river sub-basin	COGES	0	0	7.000	13.000	20.000
Small Scale Gold Mining Study	COGES	1.000	31.200	19.800	0	52.000
Rodent Pest Management Control	COGES	0	15.000	20.000	18.000	53.000
	Total	11.400	75.000	63.600	51.000	201.000

9. CONCLUSIONS

9.1 Activities and Finance

Project implementation was much improved compared to year 2007 but still more efforts are needed to ensure that in year 2009 everything will be executed according to the plan. This will be done through enhanced communication with relevant Ministries and enhancing team work at the representation/Embassy and MoFEA, and other priority areas as identified by the government.

9.2 Monitoring criteria

Supervising officers are appointed by the relevant technical ministries related studies to measure the quality of work and the respect of the Terms of Reference.

9.2.1 Efficiency

Established quality control mechanism by MoFEA & BTC will ensure project efficiency in the course of implementation.

9.2.2 Effectiveness

Monitoring of project effectiveness should be accelerated with the new defined agreement between the two countries.

9.2.3 Sustainability

Sustainability of project impacts largely depends on the implementing framework being inline with the Joint Assistance Strategy for Tanzania (JAST) and the Paris Declaration.

9.3 Advice of the JLCB on the recommendations

The JLCB meeting need to evaluate the project progress and the impact so far so that lesson can be learned for the future.

10. ANNEXES

10.1 Tracking Gantt view / Activities

10.2 Baseline report/Activities (AdeptTracker)

10.3 Measuring indicators

10.4 Checklist efficiency

10.5 Checklist effectiveness

10.6 Checklist sustainability

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10.9 Overview public contracts