



BTC TANZANIA

**BELGIAN
DEVELOPMENT AGENCY**

ANNUAL REPORT 2011

**TANZANIAN- BELGIAN STUDY AND CONSULTANCY FUND
TAN 01005**

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1 PROJECT SHEET

Title of the project: Tanzanian-Belgian Study and Consultancy Fund

BASIC INFORMATION ON THE PROJECT

| | |
|---|-----------------------|
| Navision Code | TAN 01005 |
| National Number DGDC | IN 19269/11 |
| Country | Tanzania |
| DAC Sector/Sub sector (Multi-Sector Aid) | 43010 |
| National or regional institution in charge of the execution | MoFEA |
| Agencies in charge of the execution | BTC |
| Number of BTC International cooperation experts | None |
| Duration of the project (according to SA/ EoL) | 12 years |
| Start date of the project: | 06/12/2001 |
| End date of the project: | 25/10/2013 |
| Project management methods | Co-management |
| Project Belgian Budget | 3.620.000 Euro |
| Navision Code | TAN 01005 |
| National Number DGDC | IN 19269/11 |

2 BRIEF FACTUAL OVERVIEW

The Study and Consultancy Fund was set up as a result of an agreement between the Government of Belgium (GoB) and Government of Tanzania (GoT) in year 2001. The purpose of the fund was to finance in full or in part consultancies, including preparation of projects and programmes which falls under the agreement of the two governments.

The Fund will be used on the basis of mutual agreement by both the Government of Tanzania and the Government of Belgium. The scope of the utility of the Study and Consultancy Fund was broadened in April 2005 when the two governments underscored the need of doing so through the Consultative meetings. As a result in year 2006, the Tanzanian government submitted a request to the GoB for reviewing the SA to incorporate the suggested changes.

The Study and Consultancy Fund up to July 2007, was mainly used to finance identification of projects within the framework of the two countries IDCP which covers the period of year 2003 -2007. An exchange of letters was finalized in July 2007 whereby the two Countries agreed to broaden the scope of use and also it extended the project duration to December 2009. At present, the Study and Consultancy Fund finance studies and consultancies which meet the priority sectors and programmes of the government of Tanzania. Following these, components of the Exchange of Letter was clearly clarified especially on the nature of beneficiaries to the fund.

The fund is managed by both governments; the Tanzanian government through the Ministry of Finance & Economic Affairs which appoints the Fund Director to foresee the administration of financial resources and selection/approval of project activities. The Tanzanian Ministry or Government Agency benefiting from a Study and Consultancy Fund are the executing agency responsible for the technical follow-up of the Studies and consultancies through the appointment of a Supervising Officer (responsible for the follow-up of the awarding process and the approval of the services rendered).

The Belgian Technical Co-operation, (BTC) acts on behalf of the Government of Belgium (GoB), as executing agency responsible for the follow up of the implementation of the Study or Consultancy Fund. BTC designates its Resident Representative in Tanzania as Fund Co-Director, responsible for the follow-up of the awarding process and the certifying approval of expenditures in line with the signed contracts.

The Joint Local Consultative Body (JLCB) is the organ which has the mandate in making all major decisions regarding the utilization of the study funds.

In October 2009, the Tanzanian and the Belgian government agreed on the new IDCP which extended the project to 25th October 2013 with an amount of 3.620.000 Euros. The scope of the study fund is limited to the priority sectors of the Belgian cooperation in Tanzania and advancement of the Paris Declaration

principles as fostered by the MOFEA. The scope of the Fund has extended into funding for Technical expertise for a period not exceeding 24 months.

The new specific agreement for the SCF was signed by the two parties by April 2010. The SCF has been used to fund the identification of the new scholarship programme and identification of a new wetlands management project in the eastern coastal wetland areas. Other studies funded include the identification of project on "Enhancement of procurement capacity of local government authorities". Three other new applications for studies were approved for funding, one did not manage to start.

The project has received and assessed the applications received later in 2011. 6 applications are proposed for approval and 8 applications are proposed for rejected.

3 OVERVIEW OF ACTIVITY PLANNING

3.1 Activity overview

| No | Activity | Status of Implementation | Remarks |
|----|---|--|---|
| 1. | Rodent Pest Management | The work started in July 2009, expected to end in June 2010. The project was extended to December 2010. The final report has been submitted. | Final payments made in 2011 |
| 2. | Identification of Scholarship programme | Final Identification document submitted and approved by authorities. | Final payments made in 2011 |
| 3. | Identification of "Enhancement of procurement capacity of LGAs" | .Final report for the identification submitted used during formulation | TOR for formulation were approved in the 2011 Partner committee meeting |
| 4. | Identification of Wetlands project | Final report for the identification submitted used during formulation | Formulation made using the identification document |
| 5. | Banana marketing study | Started in December 2011 will be completed in March 2012. | Is part of Banana project in Kagera & Kibondo |
| 6. | Capacity building of MOF | SCF paying for 13 MOF staff undertaking MA post graduate courses on part time. | Will complete in 2012 |

3.2 Analysis of activity planning

The year 2011 continued to be much of an idle year for the SCF project. Apart from the traditional Identification studies for projects under IDCP only 2 more studies started towards the end of the year. One study that was approved for NEMC did not start in spite of all the effort of the fund to contact the partner. The SCF informed many institutions in the Natural resources Management and Local government sectors on the available opportunity in the SCF. Following that strategy the fund received several applications that were assessed. The final approval is awaited before the partners can be informed to fine tune the proposals.

It was expected that the sectors would come up with some requests for Technical assistance or long term consultancy, none of the request was in those lines.

Many of the proposals received had some characteristics that do not fit into the principles of SCF procedures:

- Many applications were research studies requested by a university for academic purposes without established link to the sectors.
- Some were government requesting to fund activities that are core business of the institute.
- Most of the time consultants are already identified and fixed.
- Quality of the TOR often poor without logic and consistence.
- Some requests are outside the scope of the SCF.

4. Financial overview:

4.1 Overview of expenditure versus financial planning

| RESULTS & ACTIVITIES | Budget | Expenditure | Balance | Expenditure (%) | Remarks |
|---|----------------|--------------------|----------------|------------------------|--|
| Rodent Pest Management | 53,000 | 52,500 | 500 | 99 | Final report in December 2010, final payment in February 2011. |
| Identification of new Scholarship programme | 6,000 | 5,600 | 400 | 93 | Final report in place |
| Identification of Wetlands management project | 30,000 | 8800 | 21200 | 29 | Final report in place. Budget was overstated. |
| Identification of procurement project | 5000 | 1125 | 3875 | 23 | Final report in place. Decided to develop the identification note internally, without a consultant hence low costs |
| Capacity building of MOF | 120,000 | 70,437 | 49,563 | 59 | Project ongoing to December 2012 |
| Banana marketing | 25,000 | 15,000 | 10,000 | 60 | Project ongoing to March 2012 |
| Totals/Averages | 239,000 | 153,462 | 129,562 | 46 | OK |

4.2 Analysis of financial planning

General view on the budget shows that, project was implemented according to the financial planning by 46%. Estimates of the costs involved were overstated to avoid shortage of funds before a project is finalised. In this case financial analysis will not reflect the progress and achievement on the ground.

5.0 MONITORING OF THE INDICATORS

5.1 Specific objective

In the year 2011 when SCF is implementing under new IDCP which has more resources relatively much less has been realized in terms of funding to applications from the sectors.

However 2011 has been used to pave way for more applications to be received. Already in 2011, 6 applications have been assessed positively, hopefully they will be able to start very early in 2012.

3.2 Results

- A study on Rodent Pest Management Control

Study has been undertaken by the Rodent Management Institute of the Sokoine University of Agriculture (SUA). Study started in July 2009, has been concluded in December 2010. Final payments were done in January 2011.

- Identification of the new scholarship programme

The study was done in 2010 final payments made in 2011. The final identification document has been used in formulation of the new programme.

- Identification of Wetlands

The study began November 2010 starting with a major stakeholders meeting done in December 2010 The final document was used to formulate a project KILORWEMP.

- Identification of PPRA Decentralization project

Processes started in late 2010 by PPRA without the support of an external consultant. That explains for the little expenditure below the budgeted amounts. The Identification report was used to develop the project on enhancement of procurement capacity of LGA in Tanzania.

- Capacity development of MOF staff

The SCF is sponsoring 13 MOF staff to undertake post graduate courses with the Mzumbe/Bradford University in Dar es Salaam for the academic year 2011/ 2012.

- Banana marketing study

The Banana marketing study is part of a Belgian funded banana project in Kagera and Kibondo. It started in December 2011 and will end in March 2012.

5.3 Indicator evolution (chart)

The final reports of the different studies are the indicators for the results. All projects undertaken have ended by submission of final reports of high quality.

6.0 ASSESSMENT OF MONITORING CRITERIA

6.1 Efficiency

The nature of activities under the project has proved to be very efficient as are normally one-off activities and have limited scope in terms of time and scale. The projects are cost effective in terms of time, financial and human resources as concentrate in few locations hence easy to monitor and evaluate.

6.2 Effectiveness

The studies under the project are very effective as it addresses a specific problem and the real needs of the partner country. It relates to issues which can't be absorbed in the main budget stream difficult to find resource allocation at national or regional level. The availability of the fund enabled the ministries to properly identify needs and priorities in their respective sectors.

6.3 Sustainability

The purpose of the fund is to enable the government to identify needs which are a priority for possible funding either by Belgian or by any other Development Partner, in the framework of Joint Assistance Strategy for Tanzania (JAST) and the Paris Declaration. The revised objectives of the fund relates to the government priorities contained in the development strategy.

7. MEASURES AND RECOMMENDATIONS

7.1 Overview of the assessment criteria

The project is so far assessed on the basis of the different studies undertaken. All the studies already conducted are of superior quality. Draft reports are usually presented to stakeholders meetings for final comments before the reports are finalised.

7.2 Recommendations

In 2011, much time has been spent in informing partners on the new opportunity of the Study and consultancy Fund within the new IDCP. It's now important to move fast, assess applications, approve and implement studies and consultancies at a good pace.

It's important to maintain the system for quality control of the studies so that the high standard is kept and Terms of References are respected. However, MoFEA and BTC have to propose a follow up mechanism to the JLCB which may include a need of intermediary reporting before the study is finalised.

8.0 PLANNING FOR THE UPCOMING YEAR 2012

8.1 Activity Planning Year 2012

| Planned activities 2012 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Remarks |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----------------------------|
| Banana Marketing | | | | | | | | | | | | | Will be completed by in Q1 |
| MOF Scholarships | | | | | | | | | | | | | Last payment in July 2012 |
| Inform Institutions | | | | | | | | | | | | | Continuous |
| Assess new applications | | | | | | | | | | | | | Continuous |
| Engage new applications | | | | | | | | | | | | | Continuous |
| Follow up implementations | | | | | | | | | | | | | Continuous |

8.2 Financial Planning 2012

| Budget Line | Financial mode | Quarterly allocations 2012 | | | | Total 2012 |
|-------------------------------|----------------|----------------------------|---------------|----------------|----------------|----------------|
| | | Q1 | Q2 | Q3 | Q4 | |
| RESULTS AND ACTIVITIES | | | | | | |
| A: Allocated funds | | | | | | |
| Banana Marketing Study | Co-gest | 7,244 | - | - | - | 7,244 |
| MOF Scholarships | Co-gest | 13,000 | 17,000 | - | - | 30,000 |
| New approvals | Co gest | | | 138,000 | 300,000 | 440,000 |
| Z: General means | | | | | | |
| | | | | | | |
| Subtotal | Regie | | | | | |
| | Co-gest | 20,244 | 17,000 | 138,000 | 300,000 | 477,244 |
| | Totals | 20,244 | 17,000 | 138,000 | 300,000 | 477,244 |

9.0 CONCLUSIONS

9.1 Activities and Finance

Project implementation was much less because time was needed to inform partners on the new funding opportunity. Many applications received do not qualify according to the SCF procedures. Estimates for the projects were overstated to avoid overspending the budgets hence shows lower financial expenditure.

9.2 Monitoring criteria

Supervising officers appointed by the relevant technical ministries/agencies for the related studies and the Supervising assistant in BTC ensured the quality of work and the respect of the Terms of Reference.

9.2.1 Efficiency

Established quality control mechanism by MoFEA & BTC has ensured project activities are implemented as per plans.

9.2.2 Effectiveness

All studies undertaken reached the intended results. The identification studies resulted into informing the formulation missions for new projects.

9.2.3 Sustainability

Sustainability of project impacts largely depends on the implementing framework being in line with the Joint Assistance Strategy for Tanzania (JAST) and the Paris Declaration. The SCF is in line with the cooperation agreement between the Tanzania and the Belgium governments.

9.3 Advice of the JLCB on the recommendations

Generally the JLCB is of the opinion that more effort needs to be done to inform the institutions in the priority sectors to develop their needs for studies and consultancies.