

Payment Request

07 March 2023

FPS Foreign Affairs, Foreign Trade and Development Cooperation
Directorate General Development Cooperation
Rue des Petits Carmes 15, B-1000 Brussels

Attention: **Jannick Violon**
Desk Officer JPO Programme of the United Nations

Description	Amount (USD)
This is to request for the payment in support of the third year assignment of Belgian JPO Ms. Camille Balfroid – Climate Resilience Officer – in IOM Cotonou, Benin. (12 April 2023 to 11 April 2024)	124,030
Total due to IOM	USD 124,030

Please make payment to:

Beneficiary Bank: Citibank, N.A.
Address: 399 Park Avenue, New York, NY
SWIFT Code / BIC: CITIUS33
ABA Routing No.: 021000089
Account Name: IOM Geneva
USD Account Number: 30557053

Please include this reference when making payment: **SS.0178 JPO Camille Balfroid**

BA 1454 3535 6011
JPO - IOM
PO 4500777775
LEV 500008875



Ronson NGO
Head, Project Monitoring Unit

VOOR AKKOORD BEHEERDER

VOOR AKKOORD ORDONNATEUR

Headquarters:

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BELGIAN JPO - Ms Camille Adeline C. BALFROID
Cost Estimate for 2nd Year of Service (12 April 2023 - 11 April 2024)
IOM Cotonou, Benin
P2 Step 3

			<u>USD Per Annum</u>
1. Salary, Net Per Annum	P2/S3		53,161
2. Post Adjustment (February 2023)		41.00%	21,796
3. Hardship Allowance	Category B		5,930
4. Rental Subsidy		Indicative	5,000
5. Health Insurance calculated on the pensionable salary of:	122,824		
IOM Share for Staff Member:		2.19%	2,690
Administrative Fee (February 2023 Rate)		0.923	86
6. Incapacity and Partial Disability Insurance IOM's share calculated on the pensionable salary of:	122,824		
IOM Share:		0.49%	602
7. Settling-In Grant			
a) For Staff Member			
- 30 days DSA at (February 2023)	\$201		6,030
- Lump Sum (One Month Salary + Post Adjustment)			6,246
8. Travel Upon Appointment For :		Indicative	
a) Airfare For JPO			1,500
b) Excess Baggage, 20 kgs			500
c) Miscellaneous Expenses			200
9. Shipment Upon Appointment		Indicative	4,000
Removal of household goods, personal effects			
By surface: 600 kgs			
(exclusive of packaging and crating), plus insurance			
10. Duty travel and Training allowance (DTTA)			3,000
		Total	110,741
11. Administrative Fee		12%	13,289
		GRAND TOTAL	124,030

OTHER POSSIBLE ENTITLEMENTS:
Home Leave Travel

Prepared by:
Rona Jessica
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Digitally signed by Rona Jessica
MANALILI
Date: 2023.03.01 08:03:12 +08'00'
Rona Jessica Manalili
MHRO PSU - Assistant Payroll Analyst

Reviewed by:
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Myrna
Myrna GOMEZ
MHRO PSU - National Payroll Officer
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Date: 2023.03.01
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Concurred by
SARAF
Komal
Komal SARAF
MHRO- Payroll Manager
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