

Minutes of the Steering Committee Meeting

SCHOOL CONSTRUCTION, REHABILITATION AND EQUIPMENT IN PALESTINE – PHASES II – III – IV (PZA0802211 - PZA1002611 - PZA1203211)

Date: Thursday, 11 February 2016

Place: MEHE – DGB meeting room

Time: 1:00 am - 2:30 pm

I. Attendants:

1. Mr. Fawaz Mujahed, Deputy Assistant of Building & Supply, Chairman PSC
2. Mr. Willy Demeyer, Resident Representative, (BTC), Co-Chairman PSC
3. Mrs. Florence Duvieusart, Head of Development Cooperation, Consulate General of Belgium
4. Mrs. Afaf Abbasi, Program Officer (BTC)
5. Mr. Sabeeh Shaka, Acting Dir. Gen. of Financial Affairs (MEHE), PSC member
6. Mr. Fakhri Al-Safadi, Director General of Buildings, (MEHE), Project Director PSU
7. Mrs. Wisam Nakhleh, Director of Engineering Studies Department (MEHE)
8. Mrs. Hala Joudeh, Project Manager (PSU)
9. Mr. Najib Assad, Assistant Project Manager (PSU)
10. Mrs. Hanan Wahhab, Project Accountant (PSU)
11. Mr. Jan Van Lint, Technical Adviser (BTC)
12. Mrs. Sahar majdoubeh, Student Activity (MEHE)
13. Mrs. Nadeen Toqan, Student Activity (MEHE)
14. Mr. Amjad Ehmedat, Head of school Health department (MEHE)

MOP and MOF have merged under MOFAP. MOFAP has not yet appointed members to attend SC meetings on its behalf (to replace Mr. Ameer Daoud who used to attend on behalf of MOPAD). Invitation to this meeting was sent to The Minister of Finance & Planning from MEHE and to Ms. Dana Erikat (Special Advisor to the Minister/ Head of Aid Management and Coordination Directorate- MOFAP from BTC)- however no one attended on behalf of this Ministry. MOFAP lately nominated Mr. Fahed Al Sheikh to attend Steering Committee meetings on its behalf

II. Decisions of the PSC Meeting

- *Key issue nr.1: Annual Results reports 2015 phases II + III, phase IV*
The Steering Committee members approve the Annual Results report 2015 of phase IV, taking into account that the indicators data will be verified.
Phases II and III were completed in 2015 and therefore do not need an Annual Results report.
- *Key issue nr.2: Final Reports of projects II + III*
A copy of Final Reports of phases II + III of the project have been signed by the National Project Director and BTC Technical Adviser. The Steering Committee Members approved this report in June 2015 provided that information on the balances under these two phases be given.

The Final balances for phase II were **109,026 EUR** (BTC mgt) and **21,265 EUR** (Co-mgt). The project has already been closed and the PSC members propose to transfer the balances to the Phase IV project.

The balances for phase III on 31 December 2015 were **20,398 EUR** (BTC mgt) and

