



KINGDOM OF BELGIUM

Deputy Prime Minister and Minister of Foreign Affairs,
European Affairs and Development Cooperation

Ms. Robosa Gbinoba
Director Human Resources
UN World Food Programme
Via C.G.Viola 68/70
00148 Rome
ITALY

No. D2.1/JV/DEV05.06.01.2025

Brussels, 11 September 2025

Subject: WFP - Belgium JPO-programme – financing of a JPO in 2025

Dear Ms. Gbinoba,

I have the pleasure to inform you that the Government of Belgium through its Federal Public Service of Foreign Affairs, Foreign Trade and Development Cooperation – Directorate-General for Development Cooperation (DGD) has decided in the context of its JPO-programme to make available an initial contribution of 611.660 USD to finance 1 JPO-position assigned to the United Nations World Food Programme (WFP).

This contribution is to be used under the Terms and Conditions as stated in this letter.

TERMS AND CONDITIONS OF THE CONTRIBUTION

1. Within the framework of the MoU

This contribution is provided under the Agreement concerning the Belgian JPO programme, signed between the United Nations World Food Programme (WFP) and the Government of Belgium "Memorandum of Understanding between the Belgian Directorate General for Development Cooperation and the United Nations World Food Programme concerning the Junior Professional Officers Programme" signed in 2011 (hereinafter the "Agreement"). All clauses of this Agreement apply to the present Contribution.

2. Payment

Payment will be made in annual installments, based on the cost estimate covering the entire anticipated amount of the appointment.

The disbursement of the first installment – necessary for covering the costs of the first year of the appointment as per the applicable cost estimate – will be made after your acknowledgment of receipt of this letter whereby your letter should include for the JPO:

- Entire cost estimate + indication of the amount needed for year 1 of the appointment.
- Payment reference.
- Complete bank account information.

Subsequent disbursements, in case the JPO appointment is renewed, will be made upon receipt of an annual payment request which includes

- Cost-estimate indicating the amount necessary for covering respectively year 2 or 3 of the appointment.
- Request for renewal of the JPO, based on performance evaluation.
- Payment reference and bank account information.

3. Administration of the contribution

This JPO shall serve for an initial period of one year renewable each year for up to maximum three years depending on the performance of the JPO and by mutual agreement between the organization and Belgium.

The contribution covers the cost of a JPO-assignment of maximum 36 months. The contribution also covers the costs of selection, administration, and separation related to the assignment of JPO under this Agreement.

The Government will deposit the amount on a yearly basis into an account assigned by WFP. No appointment will be made unless the Government has deposited the amount required to cover the first annual costs.

When the JPO enters the 2nd or 3rd year of assignment, revised cost estimates must be communicated to the Government.

The contribution shall be administered by WFP in accordance with its financial regulations applicable to the JPO programme regulations, rules and procedures.

4. Justification and reporting

Each year, WFP will submit an annual monitoring report and a certified annual financial report on the previous calendar year to the Government.

When the amount deposited annually by the Government exceeds the total expenditure by WFP during the given year, the balance may be carried over to the following year. This balance, taking into account any interests or deficits, could be settled with the transfer for the following year.

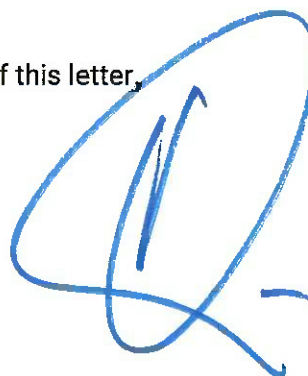
5. Correspondence

The offices responsible for all matters related to this letter are:

For the United Nations World Food Programme (WFP)	For DGD
Director Human Resources	Director-General Development Cooperation and Humanitarian Aid
UN World Food Programme	Directorate-general for Development Cooperation and Humanitarian Aid (DGD)
Via C.G.Viola 68/70	Rue des Petits Carmes 15
00148 Rome	1000 BRUSSELS
ITALY	BELGIUM

I would be grateful if you could acknowledge receipt of this letter.

Sincerely,



Maxime Prévot