



KINGDOM OF BELGIUM

Deputy Prime Minister and Minister of Foreign Affairs,
European Affairs and Development Cooperation

Mr. Jean VERHEYDEN
Chief, Donor Relations Section
UN OCHA-Palais des Nations
CH-1211 GENEVA 10
SWITZERLAND

D5.1/LCH/HUM04.02.02/2025.01/8305/3

Brussels, 28 November 2025

Dear Mr. Verheyden,

I have the pleasure to inform you that the Government of Belgium, through its Federal Public Service of Foreign Affairs, Foreign Trade and Development Cooperation (Directorate-General for Development Cooperation and Humanitarian Aid, hereinafter "DGD") has decided to make available a contribution of 76.250.000 EUR as a financial contribution to the Country Based Pooled Funds (CBPF) and the Regionally hosted Pooled Fund for Central and West Africa (RhPF), under the "Terms and Conditions of the Contribution" as stated in this letter.

This contribution of 76.250.000 EUR will be paid in two instalments, one of 43.250.000 EUR in 2025 and one of 33.000.000 EUR in 2026.

Please find enclosed a copy of the Ministerial Decree awarding 76.250.000 EUR towards the Office of Coordination of Humanitarian Affairs (hereinafter "OCHA"), which will be paid in two instalments, one of 43.250.000 EUR in 2025 and one of 33.000.000 EUR in 2026.

Terms and Conditions of the Contribution

1. Payment conditions

1.1. The contribution will be paid in two installments:

- The first installment will be paid upon receipt of :
 - OCHA's written acceptance of the terms and conditions described in this letter, to be addressed to SPF Affaires étrangères, Commerce extérieur et Coopération au Développement - DGD (D5, Directorate Humanitarian Aid and Transition) - Rue des Petits Carmes, 15 - 1000 Bruxelles, sent by post or e-mail to D5.1@diplobel.fed.be, and
 - A formal claim for the payment of the contribution, to be sent to invoice@diplobel.fed.be.

OCHA's formal claim for payment has to state OCHA's bank account for payment, as mentioned under 1.2.

- The second installment will be paid in 2026, upon reception of a payment request stating OCHA's bank account, the last available annual report and the last available consolidated financial and audit report.

A copy of all documents will also be sent by e-mail to the person in charge of OCHA's file in the Humanitarian Aid unit mentioned in the header of this letter.

1.2 The payment will be done into the following bank account:

Bank :	UBS AG
Bank Address :	Rue du Rhône 8 Case Postale 2600 CH-1211 Geneva 2 Switzerland
Account name :	UNITED NATIONS (CHUB7)
IBAN :	CH85 0024 0240 FP10 0381 0
Account number :	240-FP100381.0
Bank number :	240
SWIFT code :	UBSW CH ZH 80A
Reference payment:	OCT#77805

1.3. The present notification of the Belgian Deputy Prime Minister and Minister of Foreign Affairs, European Affairs and Development Cooperation and the written acceptance by OCHA of the terms and conditions specified in this agreement constitute the agreement for the award and use of the subsidy.

2. Use and administration of the contribution

- 2.1. The contribution will be exclusively used for the purpose of the following funds (CBPF/RhPF) :

CBPF or RhPF	Disbursement 2025	Disbursement 2026
Syria	10.000.000	7.000.000
Lebanon	3.000.000	2.000.000
Occupied Palestinian Territory	8.250.000	4.000.000
Mali (RhPF)	3.000.000	3.000.000
Niger (RhPF)	3.000.000	3.000.000
Burkina Faso - (RhPF)	3.000.000	3.000.000
Sudan	2.500.000	2.500.000
Democratic Republic of the Congo	10.500.000	8.500.000
TOTAL	43.250.000	33.000.000

The currency applied for all numbers are Euro (EUR).

- 2.2. The administration of the contribution and procurement of goods and services will be governed by the UN's Financial Rules and Regulations, the Country-based Pooled Funds Global Guidelines (2022), and in the specific Terms of Reference of each of these funds. The cost of administration and any other expenses incurred by OCHA directly or to the project will not exceed 3%.
- 2.3. Any modification of the present agreement will be officially requested to the Director General of the DGD and must receive its written approval.
- 2.4. Special attention will be provided to respect the diversity and inclusion dimensions of the guiding principles of OCHA's policy, included gender policy.
- 2.5. The Parties agree to apply the final harmonized SEAH language of July 2021 as annexed to this letter. It is understood that the references to "Donor" in the Annex refer to the Government of Belgium and the references to "Recipient" in the Annex refer to OCHA.
- 2.6. OCHA commits to inform the DGD in case of credible allegations or substantiated cases of fraud or corruption affecting donor's funds, in line with OCHA policies and CBPF Global Guidelines. OCHA will also inform DGD on the measures taken by the organization to mitigate and resolve the identified problem(s).
- 2.7. Ownership of equipment, supplies and other property financed from the contribution will be vested in OCHA. Matters relating to the transfer of ownership by OCHA will be determined in accordance with the relevant policies and procedures of OCHA.
- 2.8. While this contribution is normally spent within the biennium in which it is allocated, any unspent portion of the grant will remain in OCHA's general fund until fully used in accordance with OCHA's regulations, rules, directives and procedures.
- 2.9. Any modification of the present agreement will be officially requested to the Director General of the DGD and must receive her written approval.

Article 3 - Justification, reporting and refunding

- 3.1. OCHA will justify the use of these funds by providing standardized annual activity and financial reports. These reports will be made in accordance with OCHA's regulations, rules, directives and procedures.
- 3.2. The contribution will be subject exclusively to the internal and external auditing procedures of OCHA. If the External Auditors' audit opinion includes observations about the way the contribution, regulated by the present convention, is used, OCHA commits to inform the DGD of it and to update the DGD of its answer and potential actions to correct the situation.
- 3.3. OCHA will provide the representatives of the DGD, on request, with relevant and reasonable information concerning the use of the funds object of this letter.

Article 4 – Interpretation, dispute and termination

- 4.1 Any dispute concerning the interpretation or implementation of the specific agreement will be settled by negotiation or by any other non-judicial means, including arbitration, as agreed upon by OCHA and DGD.
- 4.2. If, at any time, either Party determines that the purpose of this letter can no longer be effectively or appropriately carried out, the present arrangement may be terminated at the initiative of either OCHA or DGD giving three months written notice. Nevertheless, contractual obligations entered into force between OCHA and any third party prior to the receipt of the notice of termination, will not be affected by the termination.

Article 5 - Consultation

- 5.1. Upon request and as coordinated with OCHA, donor representatives will be welcome to participate in program reviews and evaluations, at the donors own expense.
- 5.2. DGD is highly committed to the Grand Bargain and attaches great value to the implementation of the Grand Bargain commitments by its different stakeholders. Therefore, DGD will consequently and systematically discuss this topic during its meetings and consultations with all relevant stakeholders in the humanitarian ecosystem. Moreover, the effective translation of these commitments into concrete action will be taken into account when DGD will decide on its next funding cycles.
- 5.3. DGD wants to underline the centrality of protection that should be ensured in humanitarian action and recalls in this regard the commitment taken by the humanitarian community through IASC Principals' Statement in 2013 on The Centrality of Protection in Humanitarian Action, based on and in accordance with international human rights law and international humanitarian law as well as internationally recognized protection standards.

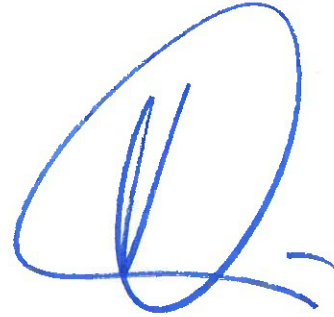
Article 6 – Correspondence

Any communication relating to this Agreement will be sent to the following addresses:

For OCHA
Donor Relations Section
Partnerships and Resource
Mobilization Branch
OCHA Geneva
Switzerland

For DGD-Belgium
The Permanent Mission of Belgium to
the United Nations and ICRC in Geneva
Switzerland

Yours sincerely,

A handwritten signature in blue ink, consisting of a large, stylized 'M' followed by a horizontal line and a small flourish.

Maxime Prévot